



## **BYCA Holiday Activity Funding Guidelines 2010**

### **Introduction**

The Holiday Activity Funding Scheme provides funding for the delivery of coordinated holiday activity programmes for children and young people aged 5–16 years old, designed to offer opportunities, positive experiences and reduce risk of involvement in anti-social behaviour.

This year we are offering BYCA grants on a **city-wide** basis, with a particular focus on supporting partnerships offering holiday activity provision for the **8–13 year old age group** through **open access / drop in schemes** (these will be prioritised over day care schemes).

Grants are available for delivery of activities during these school holidays:

### **February holiday grants**

February holiday application closing date: **January 8<sup>th</sup> 2010**

February holiday Monitoring & Reporting Deadline: **March 5<sup>th</sup> 2010**

### **Easter and Whitsun holiday activity grants**

Easter and Whitsun holiday application closing date: **January 29<sup>th</sup> 2010**

Easter Monitoring & Reporting Deadline: **May 7<sup>th</sup> 2010**

Whitsun Monitoring & Reporting Deadline: **June 25<sup>th</sup> 2010**

### **Summer holiday activity grants**

Summer holiday application closing date: **May 29<sup>th</sup> 2010**

Summer Monitoring & Reporting Deadline: **Sept. 25<sup>th</sup> 2010**

### **October holiday grants**

October holiday application closing date: **September 17<sup>th</sup> 2010**

October Monitoring & Reporting Deadline: **November 26<sup>th</sup> 2010**

All applications will be assessed against the funding criteria detailed on the following page.

### **Funding criteria**

1. Applications must be from **partnership/multi-agency groups** with representation, working within a specific community or geographical area.
2. Applications must be from **disadvantaged areas, experiencing crime or fear of crime**, within the city of Bristol
3. Applications from areas with high levels of deprivation, reported youth nuisance or identified crime “hotspots”, according to the Bristol Community Safety Partnership, will be prioritised.

4. Groups will be expected to show an **analysis of local need** and funding will be given for projects which are **targeted** to address these needs e.g. specific community safety issues, work with identified young people.
5. Applications must **demonstrate** how planning and delivery of the proposed scheme evidences the five **Every Child Matters outcomes** for children and young people i.e. Be Healthy, Stay Safe, Enjoy and Achieve, Make a Positive Contribution, Achieve Economic Well-Being.
6. Funding will be for programmes that **add value** to existing provision or create new provision where there is an identified need. Successful applications will demonstrate that the funding applied for from BYCA funding will make a **significant impact..**
7. Funding will be for work with children and young people aged **5–16** years. With a focus on **8–13 age range.**
8. **Open Access Schemes** incorporating **targeted work** with children and young people who are **at risk of offending** or schemes aimed at **tackling specific youth nuisance problems** will be prioritised.
9. Applications should demonstrate that the scheme is **well planned, realistic and well organised.**
10. Schemes will be expected to be able to demonstrate that there is **match funding or in-kind contributions** available to enhance the proposed programme.
11. The **BYCA logo** is included on all publicity materials.
12. All applications should be accompanied by a **draft budget and timetable.**

The holiday activities scheme will **not** normally fund the following:

- direct replacement of statutory funding e.g. salaries
- the purchase of capital equipment
- overseas travel
- individuals
- projects operating outside of Bristol

Please read the monitoring and evaluation requirements outlines on the next page, before making an application.

### **Monitoring and evaluation**

- Groups **must meet the requirements** of the monitoring and evaluation procedures outlined by BYCA within the given timescales.
- Each scheme **must keep records** of their activity programme, including **comments and views** from young people and local residents.
- Each scheme within a partnership is required to complete an **end of scheme evaluation.** (Please see the requirements before making an application).
- **The lead applicant is responsible for the return of all monitoring and evaluation materials** for activity programmes funded by BYCA.
- The **date** that materials are **returned** is used as a **factor to decide future funding.**
- **Proof of expenditure** must also be provided.
- **Photos** are required as part of this process.